



530 Cross Keys Road
Sicklerville, NJ 08081
856-875-1323 * 856-875-4437 fax
www.winslowanimalhospital.com

Job Description: Veterinary Receptionist: (PT/FT)

We are an AAHA accredited, multi-doctor practice looking add a few experienced receptionists to our expanding team and to our new, 10,500 sq ft. facility in 2009. The applicants must be team players who are friendly, outgoing, people-orientated, have excellent communication and client skills. Receptionists must be pleasant, comfortable around pets, be graceful under pressure, able to multi-task, love smiling, be dependable and possess good emotional intelligence. Previous veterinary experience preferred. Hours will vary depending on candidates' flexibility. Additional duties may be assigned based on the applicants' abilities. References are required. Please fax resume, complete the online application, and submit a cover letter to fax #: 856-875-4437 or email to info@winslowanimalhospital.com.

Your responses on the application and the cover letter help Winslow Animal Hospital decide to review your resume. Please be honest and do not misrepresent yourself. Winslow Animal Hospital values honesty and understands that an applicant rarely fits a job perfectly.